

AR-4221 Temporary/Substitute in Support of Classified Service

The district may employ substitutes from a list in support of members of the classified in the completion of their duties when they are absent or on leave.

The lists shall be maintained for each job classification so determined by the Board of Trustees. The lists shall be compiled from candidates for the classified service who indicate a desire to serve as substitute and temporary employees and who have met the district requirements for placement on said lists.

Compensation for service as a substitute employee shall be on an hourly basis and shall be equivalent to step one of the classified salary schedule for the job classification in which the service is being rendered.